

Ecological & sustainable project Management in Erasmus+

MAIN INFO

SALTO E&T link:	https://salto-et.net/AMP/event_single/show_public_overview/LI01_0702_TSS_2024		
Organiser NA:	LI01 - Agentur für Internationale Bildungsangelegenheiten AIBA	Public status:	Only for NAs
Reference Number:	LI01_0702_TSS_2024	Venue country:	Liechtenstein
Type of activity:	Training, support and contact seminars of potential Programme participants	Venue city:	Ruggell
Budget Year:	2024	Working language:	English
WP phase:	Accepted by EC	Key Action:	Not applicable
Postponed:	No	E+ Academy:	No
Scope:	Transnational		
Type of presence:	Face-to-Face	Priority:	Increase the quality of programme implementation (2021-27)
Sector:	<div style="display: flex; gap: 5px;"> <div style="background-color: #800040; color: white; padding: 2px 5px;">SE</div> <div style="background-color: #008080; color: white; padding: 2px 5px;">VET</div> <div style="background-color: #FF8C00; color: white; padding: 2px 5px;">HE</div> <div style="background-color: #90EE90; color: white; padding: 2px 5px;">AE</div> <div style="background-color: #000080; color: white; padding: 2px 5px;">YH</div> </div>	Subtopic:	<div style="background-color: #cccccc; padding: 5px;"> newcomers sustainability networking interactive project management </div>
Start date:	12.05.2025	End date:	15.05.2025

COST FIELDS

Travel cost paid by Organiser NA:	No	Maximum amount of travel cost (€):	-
Accommodation covered by Organiser NA:	Yes	Maximum amount of accommodation fee (€):	475
Meals covered by Organiser NA:	Yes		
Additional fee paid by Sending NA:	No	Maximum amount of additional fee (€):	-

Additional fee explanation: -

TCA DOCUMENTS

TCA documents: TCA Information EcoSu PM_20250512.pdf

TCA DESCRIPTION

Themes and goals: Title: Ecological and Sustainable Project Management in Erasmus+. Additional theme: Training people to successfully manage Erasmus+ projects and to move towards ecological and sustainable project management, as well as supporting the development of cooperation between organisations from Europe to improve the implementation of the Erasmus+ programme in their country. Topics: Erasmus+ project life cycle & project management (PM) cycle, planning PM, project preparation, getting started, preparation of beneficiaries' partner contracts, PM supporting documents and tools, project implementation, transnational project meetings & virtual meetings, monitoring, quality assurance, european values, EUDPR/GDPR, mid-term evaluation & report, dissemination, multiplier events, project completion, preparation for EUC-checks, final report, project results platform. Format: Workshop / seminar with group work and networking activities. This seminar will cover impulse lessons and group work sessions with presentation. The overall aim of this TCA is to increase the quality in project management for the Erasmus+ programme and ensure that institutions and organisations from Europe actively engage in project management. This contact seminar has a cross-sectoral focus and invites the participation of current and future beneficiaries from School Education (SCH), Vocational Education and Training (VET), Adult Education (ADU), Higher Education (HED) and Youth (YOU) as well as the private sector. It further aims to promote all activities with a focus on mobility projects (KA1) and cooperation partnerships (KA2), provide support to potential beneficiaries in terms of successful project management and to raise awareness for the implementation of an ecological and sustainable project management approach. The TCA additionally provides a platform from which stakeholders from different educational sectors can connect, share experiences and establish networks within. The TCA is highly recommended for newcomers and less experienced applicants and for people who are interested in developing their project management skills to a top level.

Expected results: From the participant's perspective: Participants can learn about project management in Erasmus+ projects from both perspectives: as beneficiary and leading organisation in an Erasmus+ project, as well as participating organisation. They will go through the stages of project life cycle and the project management cycle, learn about tools, methods, documents used and gain awareness for the implementation of an ecological and sustainable project management approach, how to integrate european values and EUDPR/GDPR topics/tasks. At the end of the course, participants will have learnt the key elements required for successful, ecological and sustainable project management within Erasmus+. Further output will be: Increased awareness of environmental and sustainable thinking and behaviour. A deeper understanding of the successful implementation of Erasmus+ projects, in particular with regard to timely planning and implementation of preparatory activities, risk assessment and management, active project control and implementation of quality

assurance measures, the integration of European values and how to deal with EUDPR/GDPR topics. In addition, the exchange of good practices, documents, methods and tools between participants will be encouraged. Finally, cross-sectoral cooperation between ADU, SCH, VET, HE and YOU should be strengthened in order to potentially develop the basis for further exchange and cooperation. From the organizing NA's perspective: Complete course to cover the topic how to successfully manage an Erasmus+ project.

Additional information:

1. Welcome to LIECHTENSTEIN! The seminar will be held in the 3-star superior hotel kommod in Liechtenstein that impresses with its modern design, fine cuisine, central location and excellent service. Two restaurants and a bar provide for the physical well-being. You will stay at the same location from the evening of 12th May until after lunch on 15th May (nights, breakfasts, lunches and dinners will be all included, covered by the NALI01). All participants are expected to arrive on Monday 12th May (afternoon/evening) for a start of activities on Monday evening (dinner). The planned activities require the presence of all participants until Thursday 15th May 2025 (lunchtime). On the evening of 14th May 2025, a city tour and visit to the famous Liechtenstein National Museum and dinner in VADUZ is planned.

2. Travel to Liechtenstein: Arrival by bus (Liemobil): Get in and sit back. Your driver will take you safely to Ruggell: Line /Bus 31 or 36E or 37 (Schaan-Ruggell, Ruggell-Schaan) takes you to Ruggell all year round. All stops along the route are served (except line 36E). Further information: www.liemobil.li

Arrival by train: Zurich - Sargans - Buchs/SG - Schaan (approx. 90 km) St. Gallen - St. Margrethen - Buchs/SG - Schaan (approx. 60 km) Frankfurt/Main - Basel - Zurich - Sargans - Buchs/SG - Schaan (540 km) Munich - Lindau - Bregenz - Feldkirch (approx. 230 km) Vienna - Innsbruck - Feldkirch (approx. 730 km) Innsbruck - Feldkirch (approx. 160 km) Bregenz - Feldkirch - (approx. 50 km) Paris - Basel - Zurich - Sargans - Buchs/SG - Schaan (approx. 720 km)

From the railway stations: Buchs/SG / CH (12 km from Ruggell) and Feldkirch / A (9 km from Ruggell) there are good bus connections to all municipalities in the Principality of Liechtenstein. Further information: Travel plan SBB: www.sbb.ch / Travel plan ÖBB: www.oebb.at / Travel plan DB: www.bahn.de

Arrival by car: Zurich - Sargans - Ruggell (approx. 110 km / 1 1/2 hrs.) Geneva - Bern - Zurich - Sargans (N 13) - Ruggell (approx. 400 km / 4 1/2 hrs.) Munich - Bregenz - Feldkirch - Ruggell (approx. 250 km / 3 hrs.) Innsbruck - Feldkirch - Ruggell (approx. 170 km / 3 hrs.) Vienna - Salzburg - Innsbruck - Feldkirch - Ruggell (approx. 670 km / 8-9 hrs.) Milan - Chiasso - Bellinzona - San Bernardino (N 13) - Chur - Sargans - Ruggell (approx. 300 km / 4 1/2 hrs.) Frankfurt a. Main - Basel - Zurich - Sargans - Ruggell (approx. 550 km / 6 1/2 hrs.)

Motorway junctions N 13: Balzers, Vaduz, Schaan, Bendern. Sanitary constraints: no specific requirements. Meals and accommodation covered by NA LI01: 3 nights in a single room from 12th to 15th of May 2025; 3 breakfasts and 3 lunches on 13th, 14th and 15th May 2025; 3 dinners on 12th, 13th and 14th May 2025 (including city tour). Please note: arrival is expected on Monday 12th May 2025 evening; Apéro starts at 17:00, welcome at 18:00 and dinner at 18:30.

Important notes:

The TCA is scheduled from Monday 12th May 2025 (arrival expected on Monday afternoon) to Thursday 15th May 2025 (departure expected in the afternoon). Times and final programme to be specified later. The start and end dates of the TCA are fixed and validated. The venue (Ruggell) is also confirmed. NA staff are welcome as facilitator/moderator; NA staff should complete the online application form via SALTO. Total number of expected participants: max.

50 PAX, i.e.: +/- 40 PAX EU, +/- 10 PAX LI01. **BOOKING PLACES:** Date of publication of SALTO sheet: 15th January 2025. Booking phase open from 15th January 2025 until 13th February 2025. Validation of booked places by LI01 until 7th of March 2025. Submission of applications on SALTO starts after validation of NA booked places by LI01. **APPLICATIONS:** Application phases from 14th of February to 20th of March 2025 (deadline). Applications will be submitted through SALTO and an online form to be completed (request for additional information and other questions, information, etc.), link sent after receiving the SALTO application. National agencies that prefer to keep their own application material should, after their final selection of participants, ensure that their selected participants complete the registration/application form on SALTO. **FOR SENDING NAs:** Examination phase of applications and selection of your own participants: between 21st of March 2025 and 1st of April 2025. Validation on SALTO of your NA's choices and final list of selected participants, deadline Tuesday 4th of April 2025 (please respect this deadline).

PARTNERS AND PARTICIPANTS

Organiser NA: LI01 - Agentur für Internationale Bildungsangelegenheiten AIBA

**Contact person of
Organiser NA:** Jasmine Spalt

**Contact email of
Organiser NA:** jasmine.spalt@aiba.li

**Phone number of
Organiser NA:** +423 236 72 24

**Website/social media
page(s):** <https://www.aiba.li>

**Is this TCA open for
co-organising partner
applications?:** No

**Deadline of co-
organising partner
application:** -

**Deadline of booking
places:** 13.02.2025

**Number of
participants:** 50

**Participants per
country:** 40 - Any | 10 - Liechtenstein

Target group: School leaders, directors | Teachers | Trainers | Professors | Volunteers | Education professionals | Experts | Other support staff | Students | School authorities | Policy makers | Representatives of non governmental institutions | People with fewer opportunities (see glossary) | Other

Erasmus+ Programme experience level:	Newcomers and Experienced beneficiaries														
Profile of participants:	This TCA is highly recommended for newcomers and less experienced applicants, as well as for experienced people who are interested in developing their project management skills to a high level, especially in the field of environmental and sustainable project management and in the context of Erasmus+ projects.														
Is NA staff welcome?:	Yes														
Contribution of NA staff:	Moderation during group work, organisational support,...														
Applied as Co-organising partner(s):	-														
Pending Co-organising partner application(s):	-														
Accepted Co-organising partner(s):	-														
Applied as Sending partner(s) – Booked places:	<table border="1" data-bbox="454 1048 1444 1137"> <tr> <td>DE01 - 8</td> <td>DE03 - 3</td> <td>ES01 - 8</td> <td>LU01 - 3</td> <td>MT01 - 2</td> <td>NL01 - 4</td> <td>PL01 - 3</td> </tr> <tr> <td>SK01 - 4</td> <td>BE03 - 4</td> <td>TR01 - 3</td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	DE01 - 8	DE03 - 3	ES01 - 8	LU01 - 3	MT01 - 2	NL01 - 4	PL01 - 3	SK01 - 4	BE03 - 4	TR01 - 3				
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Accepted Sending partner(s) – Accepted places:	<table border="1" data-bbox="454 1335 593 1379"> <tr> <td>LI01 - 12</td> </tr> </table>	LI01 - 12													
LI01 - 12															
Pending booked places:	44														
Accepted places:	12														
Free places:	38														
Total number of NAs in this TCA:	1														

TCA PARTICIPANT APPLICATION

Start date of TCA Participant Application:

Application deadline:

Confirmation deadline for Sending NAs:

Confirmation deadline for Organiser NAs:

i SALTO cannot be held responsible for information uploaded by the Organiser National Agencies regarding training and cooperation activities (TCAs). Please inform SALTO, whenever you should come upon incorrect data. Always contact the Organiser/Co-organisers of the TCAs themselves for the latest information.