**A4a: INSTRUCTIONS  
  
A4a1. SUB-DIVIDE LARGE GROUPS**  
As previously, if your group has 8 or more participants, and there is enough space in the room, then you can sub-divide into two smaller groups; however, for this exercise, you should work in the same groups as you did for QUALITY OF PROJECT DESIGN.  
  
**A4a2. APPOINT RAPPORTEUR/S**A spokesperson is needed to share the results of your group discussion (recap and consolidation). If you have sub-divided into two smaller groups, then each group will need their own rapporteur.

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| At this point, you should choose to develop either Impact Targets and Indicators (A4a3) or an SPU Strategy (A4a4) |

**A4a3. DEVELOP IMPACT TARGETS AND INDICATORS**   
Building on the templates that you completed for QUALITY OF PROJECT DESIGN, work together to create a series of indicators that can be used to monitor project performance, as well as outcomes and impact. Consider impact for direct and indirect beneficiaries and reflect on the potential for improvement, progression and growth in knowledge, attitudes and behaviour. Consider targets and indicators that can be measured during the project lifetime and those which might require longer-term action or reflection. In all cases, consider tools and activities that will be needed for impact and achievement to be measured. Use Template A4a3 to facilitate your work.

or

**A4a4. DEVELOP SPU STRATEGY**   
Consider the changing nature of education and training in a developing, modern and post-Covid society. Compose a list of activities that can facilitate the sharing, promotion and use of project results for those working to deliver an Erasmus+ KA2 Cooperation Partnership (KA220). Label those activities which align well with Erasmus+ horizontal priorities for Inclusion, Digital Transformation and Sustainable Development. Consider total outreach figures also. Use Template A4a4 to facilitate your work.

**A4a5. GROUP RECAP AND REVIEW**This is a chance to recap all that you have discussed and confirm agreement. If working in two sub-groups, and there is enough time remaining, you might also choose to consolidate the results of your discussions to arrive at a single score and perspective for QUALITY OF THE PARTNERSHIP. If remaining as two groups, with no consolidation, both rapporteurs will be asked to provide feedback in plenary.

**A4b: SCHEDULE**

A total of 90 minutes is allowed, including coffee break , with the following timetable suggested:

* Form Groups, Appoint Rapporteur and Read Instructions (10 minutes)
* Design Impact Targets, Measures and Indicators or SPU Strategy (55 minutes)
* Group Recap and Review (10 minutes)
* COFFEE BREAK (15 minutes)

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| **DEVELOP TARGETS AND INDICATORS FOR THE SOME OR ALL OF THE LISTED WORK PACKAGES:**   * **WP1:** MANAGEMENT (M1-M24) * **WP2:** DESIGN ANDDEVELOPMENT OF COMMON CURRICULUM (M2-M6) * **WP3:** INNOVATIVE MODULAR LEARNING CONTENT (M7-M24) * **Wp4:** DIGITAL LEARNING HUB (M7-M24) * **WP5:** LAUNCH AND PROMOTION (M13-M24) |

| **Activity** | **Beneficiaries** | **Performance Indicator (include targets/values)** | **Outcomes/Impact Indicator (include targets/values)** | **Tools and Measures** | **Quantitative** | **Qualitative** |
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| **THE FOLLOWING ASPECTS MUST BE CONSIDERED IN THE DESIGN OF YOUR SPU STRATEGY:**   * PLANNED SPU ACTIVITIES * TIMING (for example: M1-M3) * KEY AUDIENCES (for example, teachers in VET schools) * TARGET FOR ENGAGEMENT (for example, 3000) * RELEVANCE TO HORIZONTAL PRIORITIES FOR INCLUSION (INC), DIGITAL TRANSFORMATION (DIG) AND SUSTAINABLE DEVELOPMENT (DEV) |

| **No.** | **PLANNED SPU ACTIVITY** | **TIMING** | **KEY AUDIENCES** | **TARGET FOR ENGAGEMENT** | **INC** | **DIG** | **DEV** |
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