

In this briefing sheet, additional detail is given in terms of the **key aspects** that need to be considered when assessing a final report for an Erasmus+ Small-Scale Partnership (KA210).

## Key Action 2:

### Small-Scale Partnerships (KA210)

#### Final Report Assessment

## Assessment Criteria and What to Consider

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Criteria:	What to consider:
☞ RELEVANCE: effectiveness and alignment with the objectives and priorities of the action and efforts to build organisational capacity to engage in transnational cooperation.	<p>☞ Extent to which the activities, outputs and outcomes of the small-scale partnership remain consistent with the <b>objectives and priorities of the funding action</b>, including efforts to: attract and widen access for newcomers, less experienced organisations and small-scale actors; to support the inclusion of target groups with fewer opportunities; and to support active European citizenship. Where changes or deviations are reported, are these clearly explained, appropriate and acceptable.</p> <p>☞ Extent to which the original goals and objectives of the project were met in terms of building the capacity of organisations to engage in <b>cross-border cooperation and networking</b>. Do the project results go beyond what a single organisation, from a single country, might have achieved.</p>
☞ QUALITY OF PROJECT DESIGN AND IMPLEMENTATION: quality of implementation and results via the activities carried out.	<p>☞ Extent to which the activities, outputs and results of the small-scale partnership remain consistent with the initially-defined <b>goals and objectives of the project</b> and address the needs of the originally-defined target audiences. Where changes or deviations are reported, are these clearly explained, appropriate and acceptable.</p> <p>☞ Extent to which the <b>methodology, workplan and budget</b>, for the small-scale partnership, remained consistent with original project planning. Where changes or deviations are reported, or evident, in relation to the planned activities and outputs, and budget and resource allocations, these are clearly explained, appropriate and acceptable.</p> <p>☞ Extent to which original actions centred on <b>access, inclusion and engagement of persons with fewer opportunities</b> were effectively delivered. Where not directly referenced in the proposal, partnerships should not be penalised at the project end. Partnerships that report on (unplanned) activities and successes should be acknowledged as this is a horizontal priority for Erasmus+.</p> <p>☞ Extent to which original actions centred on the <b>use of digital tools and methods to complement physical activities and improve partner cooperation</b> were effectively delivered, as well as efforts to engage with Erasmus+ digital platforms (e.g. European School Education Platform, EPALE). Where not directly referenced in the proposal, partnerships should not be penalised at the project end. Partnerships that report on (unplanned) activities and successes should be acknowledged as this is a horizontal priority for Erasmus+.</p> <p>☞ Extent to which original actions centred on the <b>adoption of eco-friendly and green practices</b> were effectively delivered. Where not directly referenced in the proposal, partnerships should not be penalised at the project end. Partnerships that report on (unplanned) activities and successes should be acknowledged as this is a horizontal priority for Erasmus+.</p>

This briefing sheet considers feedback provided during the CLEAR Assessment pilot training event (Stockholm, October 2023) as well as guidance and information provided in the Handbook on the Lump Sum Funding Model (2023) for Key Action 2.

In this briefing sheet, additional detail is given in terms of the **key aspects** that need to be considered when assessing a final report for an Erasmus+ Small-Scale Partnership (KA210).



Criteria:	What to consider:
☞ QUALITY OF PARTNERSHIP AND COOPERATION: quality of cooperation among partners, including timeline and overall project management.	<ul style="list-style-type: none"><li>☞ Extent to which the project actively involved <b>newcomers and less experienced organisations</b> in delivery of the targeted actions, outputs and outcomes, in line with the original vision and commitment of the small-scale partnership.</li><li>☞ Extent to which <b>participating organisations were actively engaged</b> in delivery of the targeted actions, outputs and outcomes, in line with the original vision and commitment of partners.</li><li>☞ Extent to which <b>coordination and communication</b> actions and processes were adopted and appropriate, in line with the original vision and commitment of the small-scale partnership.</li></ul>
☞ IMPACT: integration of project results into the work of the participating organisations and transfer potential for other stakeholders and sectors.	<ul style="list-style-type: none"><li>☞ Extent to which project delivery included <b>concrete and logical actions to integrate the project results</b> into the regular work of the participating organisations.</li><li>☞ Extent to which project delivery confirms <b>impact or impact potential</b> among participants, participating organisations and the wider community, in line with the original vision and commitment of the small-scale partnership.</li><li>☞ Extent to the adopted <b>evaluation measures</b> were suitable and appropriate.</li><li>☞ Extent to which project delivery included <b>concrete and effective actions to make the results of the project known</b> within the participating organisations and to promote and share the results with other stakeholder organisations and the wider public. The required efforts were made to publicly acknowledge <b>European Union funding</b>.</li></ul>

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