**A4a: INSTRUCTIONS

A4a1. SUB-DIVIDE LARGE GROUPS**
If your group has 8 or more participants, and there is enough space in the breakout room, then you should sub-divide into two smaller groups for this activity; this will make discussions easier and will allow every participant to share their thoughts and perspectives.

**A4a2. APPOINT RAPPORTEUR/S**A spokesperson is needed to share the results of your group discussion (recap and consolidation). If you have sub-divided into two smaller groups, then each group will need their own rapporteur. One of the rapporteurs will be asked to report back in plenary (plenary exchange), sharing the group results.

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| At this point, you should choose to develop either Impact Targets and Indicators (A4a3) or an SPU Strategy (A4a4) |

**A4a3. DEVELOP IMPACT TARGETS AND INDICATORS**
Building on the templates that you completed for QUALITY OF PROJECT DESIGN, work together to create a series of targets and indicators that can be used to monitor achievement and impact. Consider impact for direct and indirect beneficiaries and think beyond the simple mechanisms of project delivery, reflecting on the potential for improvement, progression and growth in knowledge, attitudes and behaviour. Divide your targets and indicators into those which can be measured DURING the project lifetime (short-term) and those which might require longer-term action and reflection. In all cases, consider tools, activities and approaches that will be needed for impact to be measured. Use Template A4a3 to facilitate your work.

**A4a4. DEVELOP SPU STRATEGY**
Consider the changing nature of education and training in a developing, modern and post-Covid society. Compose a list of activities that can facilitate the sharing, promotion and use of project results for those working to deliver an Erasmus+ KA2 Cooperation Partnership. Label those activities which align well with Erasmus+ horizontal priorities for Inclusion, Digital Transformation and Sustainable Development. Consider total outreach figures also. Use Template A4a4 to facilitate your work.

**A4a5. GROUP RECAP AND REVIEW**If working in a single group, this is a chance to recap all that you have discussed and confirm agreement. If working in two sub-groups, this is a chance to internally compare the results of the exercise before returning to the plenary feedback session. In all cases, ONE rapporteur should be nominated to share the results of your discussion in plenary: each room will have a maximum of 3 minutes for plenary feedback.

**A4b: SCHEDULE**

A total of 120 minutes is allowed, including coffee break , with the following timetable suggested:

* Sub-divide ALL Groups and Appoint Rapporteur/s (5 minutes)
* Design Impact Targets and Indicators (55 minutes)
* COFFEE BREAK (30 minutes)
* Group Recap and Review (30 minutes)

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| **DEVELOP TARGETS AND INDICATORS FOR THE FOLLOWING FIVE WORK PACKAGES: [PAGE 1 OF 2]*** **WP1:** MANAGEMENT (M1-M24)
* **WP2:** DESIGN ANDDEVELOPMENT OF COMMON CURRICULUM (M2-M6)
* **WP3:** INNOVATIVE MODULAR LEARNING CONTENT (M7-M24)
* **Wp4:** DIGITAL LEARNING HUB (M7-M24)
* **WP5:** LAUNCH AND PROMOTION (M13-M24)
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| **WP** | **Indicator**  | **Target** | **How Measured** | **Beneficiaries** | **Quantitative** | **Qualitative** |
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| **DEVELOP TARGETS AND INDICATORS FOR THE FOLLOWING FIVE WORK PACKAGES: [PAGE 2 OF 2]*** **WP1:** MANAGEMENT (M1-M24)
* **WP2:** DESIGN ANDDEVELOPMENT OF COMMON CURRICULUM (M2-M6)
* **WP3:** INNOVATIVE MODULAR LEARNING CONTENT (M7-M24)
* **Wp4:** DIGITAL LEARNING HUB (M7-M24)
* **WP5:** LAUNCH AND PROMOTION (M13-M24)
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| **WP** | **Indicator**  | **Target** | **How Measured** | **Beneficiaries** | **Quantitative** | **Qualitative** |
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| **THE FOLLOWING ASPECTS MUST BE CONSIDERED IN THE DESIGN OF YOUR SPU STRATEGY: [PAGE 1 OF 2]*** PLANNED ACTIVITIES
* TIMING (for example: M1-M3)
* KEY AUDIENCES
* POTENTIAL OUTREACH (for example, 3000)
* RELEVANCE TO HORIZONTAL PRIORITIES FOR ACCESS AND INCUSION (INC), DIGITAL TRANSFORMATION (DIG) AND SUSTAINABLE DEVELOPMENT (DEV)
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| **THE FOLLOWING ASPECTS MUST BE CONSIDERED IN THE DESIGN OF YOUR SPU STRATEGY: [PAGE 2 OF 2]*** PLANNED ACTIVITIES
* TIMING (for example: M1-M3)
* KEY AUDIENCES
* POTENTIAL OUTREACH (for example, 3000)
* RELEVANCE TO HORIZONTAL PRIORITIES FOR ACCESS AND INCUSION (INC), DIGITAL TRANSFORMATION (DIG) AND SUSTAINABLE DEVELOPMENT (DEV)
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